

**MINUTES OF THE MONTHLY MEETING OF THE
PUBLIC BUILDING COMMISSION OF ST. CLAIR
COUNTY, ILLINOIS, HELD ON THURSDAY
NOVEMBER 19, 2015 AT 10:00 A.M. AT THE
MIDAMERICA AIRPORT CONFERENCE ROOM,
9656 AIR TERMINAL DRIVE, MASCOUTAH, ILLINOIS**

The Regular Monthly Meeting of the Public Building Commission of St. Clair County, Illinois was called to order by Chairman Richard Sauget at 9:58 a.m., on Thursday, November 19, 2015 at the MidAmerica Airport Conference Room, 9656 Air Terminal Drive, Mascoutah, Illinois.

The following Commissioners answered present to roll call: Richard Sauget, Luther Jackson, Daniel Polites, Charles Lee, James Nations, Richard Effinger, and Thomas Dinges.

Also present for the meeting, or for a portion thereof, were the following: Mark Kern, St. Clair County Board Chairman; Tim Cantwell, MidAmerica St. Louis Airport Director; James Brede, Director of Buildings; Dan Trapp, MidAmerica St. Louis Airport Engineering and Planning Director; Siri Vikan, MidAmerica St. Louis Airport; Alice Tejada, MidAmerica St. Louis Airport; Terry Beach, St. Clair County Intergovernmental Grants Department Director; Sue Schmidt, St. Clair County Financial Analyst; Tom Knapp, St. Clair County Sheriff's Department; Fred Boch, County Board Member; Daniel Meier, Manager of Airports - Allegiant Airlines; Alan Scher Zagier, Associated Press; Joseph Bustos, Belleville News-Democrat; Attorney Bernard Ysursa; and Vickie Boydte, Secretary.

MidAmerica St. Louis Airport Director, Tim Cantwell, requested to move Agenda item #3 under Airport Operations to the first order of business. Commissioner Nations moved to place Agenda item #3 under Airport Operations to the first order of business. Second by Commissioner Polites and carried.

Director Cantwell introduced Amendment #3 of the Airline Marketing Agreement between MidAmerica Airport and Allegiant Airlines. Director Cantwell elaborated that Amendment #3 specifies that rates will remain unchanged from Amendment #1 and, though there will be no landing fees for any new routes in the first year, landing fees will begin in the second year. Director Cantwell specified that waiving the landing fee provides Allegiant a discount of \$11,606.00 on 104 flights. Director Cantwell announced that the new route will be to Punta Gorda, Florida, with twice weekly flights, year-round, beginning February 17, 2016. Director Cantwell indicated that the times and days will vary in the beginning. Director Cantwell added that Allegiant's other routes include Phoenix, Los Angeles, and South Florida, and MidAmerica is continuing talks with Allegiant to add new destinations in the future. Director Cantwell introduced Daniel Meier, Manager of Airports - Allegiant Airlines, who stated that Allegiant values the partnership with MidAmerica Airport and that the announcement of a new route two weeks after the launch of the Las Vegas route indicates that Allegiant is very satisfied with the service at MidAmerica Airport. Commissioner Nations moved approval of the 3rd Amendment to the Airline Marketing Agreement with Allegiant Airlines. Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 7 ABSENT: 0 NAYS: None	

Motion carried.

Director Cantwell requested a recess to allow time for a public announcement. Commissioner Nations moved to recess for purposes of the public announcement of the new

route. Second by Commissioner Lee and carried.

The meeting was adjourned for purposes of a public announcement at 10:03 a.m.

The Regular Meeting reconvened at 10:24am.

The following Commissioners were present: Richard Sauget, James Nations, Luther Jackson, Charles Lee, Dan Polites, Richard Effinger, and Thomas Dinges.

Also present for the reconvened meeting were the following: Tim Cantwell, MidAmerica St. Louis Airport Director; James Brede, Director of Buildings; Dan Trapp, MidAmerica St. Louis Airport Engineering and Planning Director; Siri Vikan, MidAmerica St. Louis Airport; Sue Schmidt, St. Clair County Financial Analyst; Tom Knapp, St. Clair County Sheriff's Department; Fred Boch, County Board Member; Joseph Bustos, Belleville News-Democrat; Attorney Bernard Ysursa; and Vickie Boydte, Secretary.

Minutes of the October 22, 2015 Regular Monthly Meeting were reviewed. Commissioner Nations moved that the Regular Monthly Meeting Minutes, dated October 22, 2015 be approved as provided. Second by Commissioner Lee and carried.

Commissioner Polites reviewed the Regular Expense Claims Report with Payroll Ledger Report, dated November 30, 2015 and moved to approve payment of bills. Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations	: Abstain
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 6 ABSTAIN: 1 NAYS: None	

Motion carried.

Commissioner Polites reviewed the Airport Expense Claims Report, dated November 30,

2015 and moved to approve payment of bills. Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations	: Abstain
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 6	ABSTAIN: 1
NAYS:	None

Motion carried.

Commissioner Polites reviewed the Monthly Budget Analysis Report for November 2015, and asked that it be placed on file, stating that the 2015 Budget is in line with the projected percentage of 91.7% expenditures, with the exception of PBC Bond and Interest County Buildings at 99%, as well as PBC Bond and Interest Airport at 100%, due to the semi-annual bond payments.

Commissioner Polites reviewed the Trial Balance Report for October 2015, and asked that it be placed on file. The Secretary has a copy available for review in the Public Building Commission Office.

Commissioner Polites stated that the Finance Committee of the Public Building Commission reviewed the Final Draft of the Proposed 2016 Budget, which includes a County wide wage allowance of 2.0%. Commissioner Polites explained that the total 2016 Budget is \$11,318,552.00. Commissioner Polites noted that the proposed budget for operating costs, including special projects, is 1.2% higher than the 2015 Budget. Commissioner Polites elaborated that special projects decreased 2.0% over 2015, with the more significant projects to include the jail kitchen remodel, courthouse elevator efficiency, and courthouse emergency generator. Commissioner Polites concluded that the total 2016 Budget is lower than the 2015

Budget. Commissioner Polites moved to adopt the Public Building Commission's Operating Budget of 2016.

Commissioner Polites explained that the Public Building Commission has reviewed the Five Year Plan for 2016-2021. Commissioner Polites moved approval of the Five Year Plan for 2016-2021. Second by Commissioner Nations. Commissioner Nations moved to amend the motion by stipulating that NGA funds allotted in the Budget cannot be transferred to any other account without PBC approval. Commissioner Polites moved to approve the amendment. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 7	ABSENT: 0
NAYS:	None

Motion carried.

Under Operations, James Brede, Director of Buildings, stated that he has no Operations business to present, but requested to enter Executive Session for the purposes of Personnel.

For Airport Operations Business, Tim Cantwell, MidAmerica St. Louis Airport Director, presented the 2016 MidAmerica Airport Budget. Director Cantwell explained that the 2016 Budget is \$44,000.00 less than the 2015 Budget, including the County wide wage allowance of 2.0%. Director Cantwell noted that, although revenue is not reported, it is forecast to increase by \$225,000.00 in 2016 due to increasing passenger service, resulting in increased rental fees, sales share from Roy-El on the Fly, and Passenger Facility Charges. Director Cantwell added that the major resale item of fuel, as well as Federal Aviation Administration grant money, have been removed from the Budget to more clearly identify operating costs. Director Cantwell cautioned

that the NGA West's decision on the placement of their \$1.6 billion campus is expected in March 2016 and, if the St. Clair County site is selected, the Budget would need to be reworked. Director Cantwell stated that any increase in Passenger Air Service will require review of parking lot and daily janitorial needs, adding that the parking lot will be 20 years old in 2016. Director Cantwell stated that the 2016 budget is approximately \$3,681,000.00 as compared to the 2015 Budget at \$3,725,000.00. Director Cantwell forecasted that fuel to buy and sell will be \$2,100,000.00, and FAA anticipated grants at \$172,000.00, which is all pass through. Chairman Sauget stated that he understood that fuel is resold at a 6% profit. Director Cantwell responded that it is resold at a minimum of a 6% profit. A general discussion was held. Commissioner Nations moved to approve the 2016 MidAmerica Airport Budget. Second by Commissioner Polites. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Jackson	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges	:	Aye
Commissioner Sauget	:	Aye
AYES: 7	ABSENT: 0	NAYS: None

Motion carried.

Director Cantwell presented the 2017-2021 Transportation Improvement Proposal (TIP), which is developed every year at the request of the FAA and Illinois Department of Transportation to forecast capital improvements eligible for Airport Improvement Program Grant funding. Director Cantwell explained that near term projects include airfield signage and airside service road. A general discussion was held, with reference to maps provided by Director Cantwell. Director Cantwell detailed that the grant program provides at least \$1,000,000.00 funding for improvements, generally at percentages of 90% federal, 5% state, and 5% local.

Director Cantwell added that the funding is available because MAA has at least 10,000 passengers per year. Director Cantwell specified that the anticipated passenger count for 2015, for both origination and destination is 60,000 passengers; while during 2016, the number is expected to rise to 100,000 passengers. Commissioner Nations inquired if the grant money could be used for parking lot improvements. Director Cantwell responded that, in regard to parking lot improvements, FAA money cannot be utilized if charges may be imposed on parking in the future. Chairman Sauget asked Director Cantwell about how many airports in the United States do not charge for parking. Director Cantwell responded that a handful of airports do not charge for parking. Commissioner Nations moved approval of the 2017-2021 Transportation Improvement Proposal (TIP). Second by Commissioner Lee. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Jackson	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges	:	Aye
Commissioner Sauget	:	Aye
AYES: 7	ABSENT: 0	NAYS: None

Motion carried.

With consideration to Director Brede's earlier request for Executive Session, Commissioner Polites moved to enter into Executive Session for purposes of Personnel. Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Jackson	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges	:	Aye
Commissioner Sauget	:	Aye
AYES: 7	ABSENT: 0	NAYS: None

Motion carried.

The Doors closed at 10:45 a.m.

The Regular Meeting reconvened at 10:48 a.m.

The following Commissioners answered present in Open Session: Richard Sauget, James Nations, Luther Jackson, Charles Lee, Dan Polites, Richard Effinger, and Thomas Dinges.

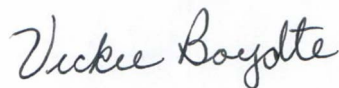
Also present for the Open Session were the following: James Brede, Director of Buildings; Attorney Bernard Ysursa; and Vickie Boydte, Secretary.

Commissioner Nations updated that the Telecom Committee IT Roadmap has been finalized. Commissioner Nations explained that there will be one more meeting, after which Ross & Baruzzini will handoff the plan. Commissioner Nations stated that the ultimate finding is that the County has to manage various departments so that they have some sense of implementation control on the various telecommunication technologies. Commissioner Nations elaborated that Debra Moore, St. Clair County Interim Director of Administration, will play a key role coordinating with department heads to integrate activities.

There being no further business to come before the Public Building Commission, Commissioner Nations moved for adjournment. Second by Commissioner Lee and carried.

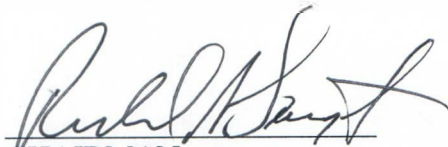
Meeting adjourned at 10:50 a.m.

Respectfully submitted,



Vickie Boydte
Secretary

APPROVED:


CHAIRMAN